

Science report: Peer-editing Checklist

Writer's name: _____

Peer editor's name: _____

Complete the following peer-editing checklist for your partner's report.

		OK?	Item	Comments
Structure	<u>Title</u>		has a clear and informative <u>title</u>	
	<u>Introduction</u>		has relevant <u>background</u>	
			has relevant <u>theory</u>	
			states <u>purpose</u> , with <u>appropriate language</u> (e.g. <i>The aim of the experiment was to...</i>)	
	<u>Method</u>		has a <u>description of apparatus</u> with diagram	
			procedure is clearly explained, using <u>past passive tense</u>	
			has a description of precautions for accuracy	
	<u>Findings</u>		results are in tables or lists (with correct units)	
			<u>appropriate language</u> is used for referring to tables etc. (e.g. <i>Table 1 shows...</i>)	
	<u>Discussion</u>		data is processed and displayed appropriately (e.g. using line of best fit)	
			discusses relevant physics principles	
			explains whether observations agree with those expected, with <u>appropriate language</u> (e.g. <i>The result agrees with the accepted value of X, which is...</i>)	
			refers back to information in theory section	
	<u>Conclusion</u>		makes clear conclusions	
			gives statement of success or otherwise, referring to the introduction	
		has suggestions for possible improvements, with <u>appropriate language</u> (e.g. <i>If X had been done instead of Y, the results might have been more accurate.</i>)		
Language	<u>Coherence & Cohesion</u>		clear <u>topic sentence</u> for each paragraph	
			good use of <u>transition signals</u>	
	<u>Vocabulary</u>		good <u>academic style</u> , including use of passive (avoiding 'I', 'we' etc)	
			wide range of <u>vocabulary</u>	
	<u>Grammar</u>		correct use of singular/plural	
			correct subject-verb agreement (e.g. 'it means' not 'it mean')	
			correct use of articles (especially 'the')	
	<u>References</u>		correct <u>in-text references</u>	
			correct <u>reference section</u> (with A-Z order)	
			good <u>paraphrasing</u> (no plagiarism!)	
Other	<u>Length</u>		length is within word limit	
	<u>Formatting</u>		appropriate font and spacing is used (e.g. Times News Roman size 12, 1.5 or double-spacing)	

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